



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, May 4, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.
Cacciotti; and Mayor Diana Mahmud

INVOCATION: Councilmember Schneider
**In permitting a nonsectarian invocation, the City does
not intend to proselytize, advance, or disparage any faith
or belief. Neither the City nor the City Council endorses
any particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Councilmember Schneider

- 1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Proclamation declaring May 2016, as "Preservation Month" in the City of South Pasadena**
- 3. Presentation of a Proclamation declaring May 1-7, 2016, as "Municipal Clerks Week" in the City of South Pasadena**
- 4. Presentation of a Proclamation declaring May 15-21, 2016, as "Public Works Week" in the City of South Pasadena**

COMMISSION APPOINTMENTS**5. Commission Appointments**Recommendations

1. Appoint Ellen Wood to the Finance Commission for a full three-year term ending December 31, 2018.
2. Appoint Robert M. Ettinger to the Public Safety Commission for a partial term ending December 31, 2018.
3. Appoint Herb Shon to the Senior Citizen Commission for a partial term ending December 31, 2016.

COMMUNICATIONS**6. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications**8. Reordering of and Additions to the Agenda****PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**9. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll****Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 193243 through 193278 in the amount of \$678,230.26; General City Warrants Nos. 193279 through 193436 in the amount of \$714,680.13, and Payroll, dated April 22, 2016, in the amount of \$424,430.76. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated April 22, 2016, in the amount of \$5,972.35 (included in the above totals).

10. Adoption of a Resolution Approving Submittal of the Arroyo Seco Bicycle and Pedestrian Trail Project Application for Grant Funds for the Los Angeles County Metropolitan Transportation Authority (Metro) ExpressLanes Net Toll Revenue Re-Investment Grant Program**Recommendations**

1. Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the Arroyo Seco Bicycle and Pedestrian Trail Project application for grant funds for the Los Angeles County Metropolitan Transportation Authority ExpressLanes Net Toll Revenue Re-Investment Grant Program."
2. Authorize the City Manager to sign all documents related to the grant for the Arroyo Seco Bicycle and Pedestrian Trail.

11. Second Reading and Adoption of an Ordinance Amending Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 Parking Permit Required During Certain Hours in City-owned and Operated Facility**Recommendation**

Adopt an Ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, amending Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 (Parking Permit required during certain hours in City-owned and operated facility) of the South Pasadena Municipal Code relating hours of parking in the Mission-Meridian Village Public Parking Garage," and waive further reading.

12. Authorization to Enter into an Agreement with General Pump Company, Inc. to Provide Redevelopment and Testing Services for the Wilson Well #2 Project**Recommendation**

Authorize the City Manager to execute an agreement with General Pump Company, Inc., for a not-to-exceed amount of \$159,960 to provide redevelopment and testing services required to bring Wilson Well #2 back into service.

13. Approval of Contract Amendment with Engineering Resources of Southern California for Additional Inspection and Construction Management Services for El Centro Street Improvement Project Phase I and Phase II

Recommendation

Approve, and authorize the City Manager to execute, the first amendment to the contract with Engineering Resources of Southern California, Inc., in the amount of \$31,478 (for a new total of \$110,178) for additional Inspection and Construction Management Services for the El Centro Street Improvement Project Phase I and Phase II.

14. Approval of a Contract Amendment with Vido Samarzich, Inc., for Construction of the El Centro Street Improvement Project Phase I and Phase II

Recommendations

1. Authorize the City Manager to execute the first amendment to the contract with Vido Samarzich, Inc., in the amount of \$147,845 (for a new total of \$1,196,410) for the El Centro Street Improvement Project Phase I and Phase II as a result of unforeseen conditions encountered during construction.
2. Appropriate the amount of \$60,000 from General Fund Reserves to Account No. 101-9000-9203-9203 to fund additional street improvement related work.
3. Appropriate the amount of \$87,845 from the Water Fund Reserves to Account No. 500-9000-9300-9300 to fund additional water improvement related work.

15. Acceptance of Project Completion and Authorization to File a Notice of Completion for the El Centro Street Improvement Project Phase I and Phase II, and Authorization to Release Retention Payment in the Amount of \$59,760 to Vido Samarzich, Inc.

Recommendations

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the El Centro Street Improvement Project Phase I and II.
2. Authorize payment of the retention to Vido Samarzich, Inc., in the amount of \$59,760.

16. Adoption of a Resolution Approving the Fiscal Year 2016-17 Engineer's Report Declaring the City's Intention to Provide for an Annual Levy and Collection of Assessments and Setting a Date and Time for a Public Hearing for the FY 2016-17 Lighting and Landscaping Maintenance District

Recommendations

1. Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring its intention to provide an annual levy and collection of assessments for certain maintenance in an existing district, pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California and setting a time and place for a Public Hearing."
2. Schedule the Public Hearing for the FY 2016-17 Lighting and Landscaping Maintenance District for June 1, 2016, at 7:30 p.m.

17. Approval of Contract Amendment with Toro Enterprises, Inc., for Construction of the Arroyo Seco Golf Course Sanitary Sewer Lift Station and Force Main Project

Recommendation

Approve, and authorize the City Manager to execute, the first amendment to the contract with Toro Enterprises, Inc., in the amount of \$76,155 (for a new total of \$496,005) for additional work required as a result of unforeseen conditions encountered during construction for the Arroyo Seco Golf Course Sanitary Sewer Lift Station and Force Main Project.

18. Award a Contract to Ortco, Inc. in the Amount of \$83,674.61 for the Playground Surfacing for Garfield Park and Orange Grove Park

Recommendations

1. Accept a bid dated April 5, 2016, from Ortco, Inc., for the playground surfacing at Garfield Park and Orange Grove Park.
2. Reject all other bids received.
3. Authorize the City Manager to enter into a contract with Ortco, Inc., for a not-to-exceed amount of \$83,674.61.

ACTION/DISCUSSION

19. First Reading and Introduction of an Ordinance Prohibiting the use of Inflatable Structures and Other Carnival Devices in City Parks

Recommendation

Introduce an Ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Section 21.25 ("Carnival Devices") to Chapter 21 ("Parks") of the South Pasadena Municipal Code to regulate the use of carnival devices," and waive further reading.

20. Direction Regarding a Possible Increase in the Park Impact Fee

Recommendation

Provide direction regarding a possible increase to the Park Impact Fee.

21. Receive and File of the South Pasadena Public Library Operations Study, Final Report, April 12, 2016

Recommendation

Receive and file the "South Pasadena Public Library Operations Study, Final Report, April 12, 2016" and direct staff to provide the City Council with updates periodically in regards to the implementation of the recommendations.

22. Discussion regarding Appropriateness of Staff Recommendations on Appeals to City Council**Recommendation**

Provide direction in regards to the practice of providing staff recommendations on appeals to the City Council.

COUNCILMEMBERS COMMUNICATIONS (continued)**ADJOURNMENT****FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

May 18, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 1, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 15, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Division, 1414 Mission Street; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk's Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Reference Binder" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk's Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.

4/28/16
Date

Natalie Sanchez
Natalie Sanchez,
Management Assistant